

*For official use only:*

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Date:

# AGENCY FOR VOLUNTEER SERVICE

**Confidential**

## IAVE Asia Pacific Youth Volunteer Conference in Kuala Lumpur, Malaysia Hong Kong Youth Delegation

### Nomination Form

#### **Section I : TO BE COMPLETED BY THE NOMINEE**

##### **A. Particulars of Nominee**

Please complete every item in BLOCK LETTERS

Please [✓] as appropriate

Chinese Name: \_\_\_\_\_ (Chinese and English Name as printed on PASSPORT)

English Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Gender:  M /  F HKID Card No. \_\_\_\_\_ ( )

Date of Birth: \_\_\_\_\_ (Date DD) \_\_\_\_\_ (Month MM) \_\_\_\_\_ (Year YY) Age: \_\_\_\_\_

Type of Travel Document Held: \_\_\_\_\_ (Passport, Certificate of Identity, Document of Identity, etc)

Travel Document No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Nationality: \_\_\_\_\_

##### **B. Contact Details**

Address: \_\_\_\_\_  
\_\_\_\_\_

Daytime Tel No. : \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax No. : \_\_\_\_\_

E-mail Address: \_\_\_\_\_ (Please provide E-mail to receive Results Announcement)

##### **Contact person in case of emergency**

Chinese Name: \_\_\_\_\_ English Name: \_\_\_\_\_

Tel No. : \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Office)

E-mail Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

##### **C. Academic/Employer Information**

School / Employer: \_\_\_\_\_

Current programme / Position \_\_\_\_\_

Major subject \_\_\_\_\_ (if applicable) Current year of study: Year \_\_\_\_\_ (if applicable)

##### **D. Volunteer Experience (If there is insufficient space, please provide in additional pages)**

	Date	Name of Organization	Service Nature	Position and Duties
1				
2				
3				
4				
5				

**E. Language Proficiency**

	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>
<b>Chinese</b>					
Listening (Cantonese)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Listening (Mandarin)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking (Cantonese)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking (Mandarin)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>English</b>					
Listening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**F. Knowledge and Skills**

Briefly list out other skills such as computer knowledge, soft skills, etc.

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**G. Expectations**

Please specify your expectations on this programme. (If there is insufficient space, please provide in additional pages):

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Are you willing to commit yourself to the preparation and follow up work of the whole programme?  Yes  No

Please provide an article on your own volunteer experience in about 500 English words.

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**Personal Information Collection Statement**

The information provided will only be used for the enrolment of “Hong Kong Youth Delegation to IAVE Asia Pacific Youth Volunteer Conference in Kuala Lumpur, Malaysia”, and the promotion of the event related activities, and volunteer service.

**Declaration**

I declare that the personal data voluntarily provided by me in this form is accurate and up-to-date. I understand and agree that such data will be used for the application of this conference and AVS may not be able to process this application if the data provided is inadequate.

Nominee’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parental / Guardian Consent ( for nominee aged under 18)**

I, parent / guardian of the nominee named above, hereby confirm that all the information the nominee provided is true and accurate. I give permission to the nominee to enroll in the “Hong Kong Youth Delegation to IAVE Asia Pacific Youth Volunteer Conference in Kuala Lumpur, Malaysia” and participate in all related activities.

Parent / Guardian’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship with Nominee: \_\_\_\_\_ Contact number: \_\_\_\_\_

**Section II : TO BE COMPLETED BY THE NOMINATOR**

**Confidential**

**A. Particulars of Nominator**

Please complete every item in BLOCK LETTERS

Please [✓] as appropriate

- 1. Name of Organization: \_\_\_\_\_ (Chinese)  
 \_\_\_\_\_ (English)
- 2. Nature of Service: \_\_\_\_\_
- 3. Nominator :  Dr     Mr     Ms     Mrs     Others \_\_\_\_\_
- 4. Name: \_\_\_\_\_ (Chinese)    \_\_\_\_\_ (English)
- 5. Position: \_\_\_\_\_

**B. Contact Details**

- 6. Address: \_\_\_\_\_  
 \_\_\_\_\_
- 7. Tel No. : \_\_\_\_\_ (Mobile)    \_\_\_\_\_ (Office)    8. Fax No. : \_\_\_\_\_
- 9. E-mail Address: \_\_\_\_\_
- 10. We recommend  Mr /  Ms \_\_\_\_\_ for the “IAVE Asia Pacific Youth Volunteer Conference in Kuala Lumpur, Malaysia, Hong Kong Youth Delegation”.
- 11. Relationship with Nominee: \_\_\_\_\_    12. Duration of Acquaintance: \_\_\_\_\_
- 13. Nomination Priority: \_\_\_\_\_

14. Please give details of the candidate’s achievements and outstanding performance in volunteering.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. Please state why the candidate should be considered for the Hong Kong Youth Delegation to IAVE Asia Pacific Youth Volunteer Conference in Kuala Lumpur, Malaysia.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16. Supplementary information (if any)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Organization Chop: \_\_\_\_\_

Date: \_\_\_\_\_