



AGENCY FOR VOLUNTEER SERVICE

The 16th IAVE Asia Pacific Regional Volunteer Conference Bangkok, Thailand Hong Kong Youth Delegation

The 16th International Association for Volunteer Effort (IAVE) Asia Pacific Regional Volunteer Conference will be held in Bangkok, Thailand from 10 to 16 November 2019. As a leading organization in promoting volunteerism in Hong Kong and the IAVE Representative for Hong Kong, Agency for Volunteer Service (AVS) is going to organize a youth delegation to attend the Conference.

This Conference, organized by the International Association for Volunteer Effort (IAVE) offers a good opportunity for youth delegates to connect and exchange, and learn from their peers from other parts of the world. It is fun and full of interactive and educational activities. Delegates can experience local volunteering activities and can reach beyond their boundaries to learn more about volunteerism worldwide in the new age.

Selected youths will be sponsored for the trip to benefit from this extraordinary overseas experience.

Date and Venue

- ◆ 10 to 16 November 2019 (including travelling time; subject to the finalized schedule of the conference)
- ◆ Thammasat University, Rangsit Campus, Bangkok, Thailand (Youth Conference 11-12 November 2019)
- ◆ Swisshotel Bangkok Ratchada, Bangkok, Thailand (Asia Pacific Regional Volunteer Conference 12-15 November 2019)

We are looking for

- ◆ Young people aged 16 to 30 with secondary five education or above
- ◆ Proficiency in spoken English and Cantonese
- ◆ Have at least 3 years of active engagement in volunteer service
- ◆ Dedicated and passionate towards volunteering
- ◆ Good leadership and organizational skills
- ◆ Mature, independent, outspoken and willing to work as a team
- ◆ Willing to learn, share and commit during the whole programme including preparation and follow up work

Who can nominate?

- ◆ Universities, colleges, secondary schools and registered NGOs in Hong Kong
- ◆ Nominator can make a maximum of 3 nominations

Nomination Details

A. How to Enroll

- ◆ The nomination form should be completed with the signature of both the nominator and the nominee; and submitted with copies of supporting documents.
- ◆ If the nominator makes more than one nomination, priority should be indicated.
- ◆ The nominee should provide an article of own volunteer experience in about 500 words in English.
- ◆ All documents must reach AVS Hong Kong Institute of Volunteers on or before 16 August 2019 (refer to postmark). Please mark "IAVE Conference, HK Youth Delegation" on envelope.
- ◆ Shortlisted candidates will be invited to attend an interview on 5 September 2019
- ◆ Candidates not invited to interview are considered as not successful.

B. Selection

- ◆ Information provided in the nomination form and the supporting documents is the basis for the first-round selection. Shortlisted candidates will be informed via e-mail for interview. Those who fail to attend the interview would not be considered.
- ◆ The final selection will be conducted through panel interview. Result will be notified via email by mid-September 2019.
- ◆ Selected delegates have to sign and submit the confirmation letter, along with a copy of travel document and the enrollment fee before the set date.
- ◆ AVS has the final decision on the selection and all the arrangements.

C. Enrollment Fee

1. The selected candidate is required to pay a fee of HK\$2,000 for enrollment. The fees for flight tickets, accommodation, conference registration and training programmes would be subsidized.
2. Delegate has to compensate all the fees incurred by AVS for withdrawal after the participation is confirmed.

D. Responsibilities of Delegates

1. Delegates should undertake the necessary preparation work, attend the whole conference and at least 90% of the pre-conference training, meeting and post-conference session.
2. Delegates must hand in a self-reflection assignment (in 500 to 1000 words in English or Chinese) by 31 December 2019.
3. Organize a "Sharing Session" in group to report; share the learning experience with youth in Hong Kong by 31 March 2020.
4. Delegates must insure for own travel and ensure that the valid period of passport is not less than 6 months. Copy of own travel insurance should reach AVS by 24 September 2019.
5. Except the above listed items, delegates must be responsible for their own expenses.

E. Enquiry and Submission

Ms Winnie Chan (Senior Officer)

Ms Sara Lai (Officer)

Agency for Volunteer Service

Hong Kong Institute of Volunteers

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